** SUPERVISION POLICY:**

* Coaches should always have more than one vetted adult present.
* The number of adults needed will depend on the nature of the activity, the age of the participants and any special needs of the group.
* As a Guide: Acceptable ratios are 1:8 for participants under 12 years of age and 1:10 for participants over 12 years of age.
* Where there are mixed groups there should be coaches of both genders when possible.
* Avoid being alone with one participant, if you need to talk confidentially or individually, do so in an open environment, in view of others.
* Clearly state the times for start and end of training sessions or competitions - coaches should not be left alone with young people at the end of sessions.
* If there are late collections coaches should remain in pairs until participants have left.
* Keep attendance records and record any incidents / injuries that arise, for specified time, in line with Data Protection legislation
* Coach should inform parent of any injuries/incident sustained during the class